

# CONSTITUTION OF THE PACIFIC ISLANDS STUDY CIRCLE

(with effect from 25 February 2006)

## NAME

1. The name of the Society to be The Pacific Islands Study Circle.

## OBJECTS

2. The purpose of the Study Circle is the study of the philately and postal history of the Pacific Islands area.

## MEMBERSHIP

3. Membership is open to all serious and bona fide students of the area. Dealers are eligible for membership if they belong to a recognised trade association. Honorary Life Membership may be conferred by the Study Circle. Such Life Membership may only be on a proposal by the Committee and confirmed at the Annual General Meeting.

## ELECTION

4. Application for membership must be sent to the Secretary who shall submit the same to the Committee for decision.

## RESIGNATION

5. Any member may resign from the Study Circle by giving one month's notice in writing to the Secretary and shall upon the date of such notice cease to be entitled to benefit of membership but will remain liable for any unpaid subscriptions and other moneys owing to the Study Circle.

## TERMINATION

6. The Committee shall in their absolute discretion have the power to terminate the membership of any member and such decision shall take effect from the date of despatch, by ordinary post to the member at his last known address, of their decision.

## SUBSCRIPTIONS

7. The subscriptions to be paid by members shall be fixed by the Committee but, until they otherwise determine, members in the UK and Europe pay £7.50 and members elsewhere pay £12.50. Such subscriptions shall fall due on 1st January each year.

8. Subscriptions shall be paid to the Hon Treasurer who shall report to the Committee the name of any member who is three months in arrears.

## MANAGEMENT

9. The Study Circle and its property shall be administered and managed in accordance with this Constitution by the members of the Committee consisting of:

9.1 the Chairman, the Vice Chairman, the Secretary, the Treasurer, the Editor, the Auction Superintendent, the Auction Treasurer and the Publications Officer ("the Officers").

9.2 not more than two members elected at the Annual General Meeting, and

9.3 any other member appointed as a co-opted member at a special meeting of the Committee of which not less than four days notice had been given to the other members of the Committee.

10.1 The Officers and not more than two other members shall be elected annually at the Annual General Meeting and shall hold office from the conclusion of that meeting.

10.2 All the members of the Committee shall retire from office together at the end of the Annual General Meeting next after the date on which they came into office but subject to the provisions of clause 10.3 may be re-elected or re-appointed.

10.3 The Chairman shall not hold office for more than three consecutive years and the elected members may not hold office for more than two consecutive years.

10.4 Proceedings of the Committee shall not be invalidated by any vacancy among their members or by any failure to appoint or any defect in the appointment or qualification of a member.

10.5 Nominations for honorary officers or for members of the Committee must in each case be made by a member of the Study Circle and must be in the hands of the Secretary at least 7 days prior to the Annual General Meeting. Should nominations exceed vacancies election shall be by ballot the arrangements for which shall be made by the committee.

10.5.1 Such nominations may be sent by hand, or by post in a prepaid letter, or by suitable electronic means, and such nominations are to be treated for all purposes as having been received

10.5.1.1 Twenty-four hours after having been sent by electronic means

10.5.1.2 Two clear days after having been sent by first class post

10.5.1.3 Three clear days after having been sent by second class post

10.5.1.4 On being handed to the Secretary

11. The Chairman and Vice-Chairman shall be ex-officio members of all committees and sub-committees.

12. The Secretary shall convene all meetings of the Study Circle and shall keep regular minutes of the proceedings both of General and Committee meetings. He shall also keep up to date a roll of members together with their addresses.

13. The Treasurer shall apply for the annual subscriptions and other moneys which may be owing to the Study Circle and, on receiving the same, be responsible for acknowledging the receipt and proper disposal of the money. He shall, under the authority of the Committee, discharge all the accounts and, at the General Meeting each year, submit a statement of income and expenditure for the last financial year.

14. The Committee shall be responsible for the proper custody of the Study Circle.

15. The Committee shall have power to fix their own quorum but, unless otherwise decided, the quorum shall be three.

16. The Committee may, at their discretion, arrange for such services to be provided for members of the Study Circle as they may consider desirable, including the establishment and provision of a Journal, a lending library, exchange club packets, postal auction or any other facility, and they shall further have power to make rules and regulations for the operation of these services.

17. An Annual General Meeting shall be held once in every year and included in the business of any such meeting there shall be the consideration of the audited financial statement prepared by the Treasurer, and the election of honorary officers and the Committee of management.

18. The Secretary shall give 14 days' notice in writing to each member of the Study Circle of the intention to hold any Annual General Meeting or any Extraordinary General Meeting.

19. Until otherwise decided by the members in Annual General Meeting, the quorum necessary for the transaction of business at an Annual General Meeting shall be seven.

#### ALTERATION OF RULES

20. No alteration of these rules shall be made except at an Annual General Meeting, or at an Extraordinary General Meeting specifically called for that purpose. The proposed alterations shall be clearly set out in the notice convening the meeting.

#### DISSOLUTION

21. If at any time the members resolve at a general meeting of which 21 days clear written notice to the members specifying the business to be transacted has been given to dissolve the Study Circle the funds of the Study Circle after payment of all proper debts and liabilities shall be transferred to one or more bodies established for the purposes of philately as the Committee may determine.